

ALEXANDRA SKORDAL

CONTACT

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- 📞 503-333-0915
- 📍 Portland, OR (willing to relocate)

SUMMARY

Early-career professional seeking to grow in live event production, with hands-on experience supporting festival operations and executing brand-driven initiatives. Brings strong organizational skills and a collaborative approach to fast-paced environments.

EDUCATION

University of Oregon

B.S. in Advertising
Cum Laude
2025

Century High School

Valedictorian
2021

PROFESSIONAL EXPERIENCE

Lounge Operations/Guest Services

Festival Wi-Fi Guys | 2025 - Present

- Distribute network login credentials for event staff, production, vendors, POS systems, and attendees
- Perform on-site setup and manage daily operations
- Serve as a point of contact for connectivity resolution during live events

SKILLS

- Creative problem solving
- Schedule and timeline management
- Task tracking and prioritization
- Clear communication
- Detail-oriented

Familiar with:

- Adobe Creative Suite
- Google Workplace
- Microsoft Office
- Figma
- Canva

Childcare Provider

Independent | 2018 - Present

- Provide hands-on care for children ranging from ages 3 months to 12 years
- Support child motor skills and emotional development through the use of engaging play and personalized activities
- Develop long-lasting relationships with children and parents

Lifeguard

Shadow Hills Country Club | 2023 - 2024
VillaSport Athletic Club | 2018 - 2022

- Facilitated hundreds of swimmers/club members while enforcing club rules to maintain a safe environment
- Greeted club members and provided answers to questions regarding the pool deck and overall club surroundings
- Issued emergency care to swimmers when needed (First Aid/CPR)